

**NOTICE TO BIDDERS AND CONTRACTORS**

Notice is hereby given that the Board of Commissioners of Hamilton County, Indiana, Hereinafter referred to as the OWNER, will receive sealed BIDS for the following project:

**Hamilton County Highway Sand Shelter**

Sealed quotes may be forwarded individually by registered mail or delivered in person, addressed to the Hamilton County Auditor, 33 North 9<sup>th</sup> Street, Suite L21, Noblesville, Indiana, 46060 prior to 11:45 a.m. Monday, November 26, 2018. After 11:45 a.m. quotes may be delivered to the Auditor in the Hamilton County Commissioner's Courtroom up to the time of noticed opening. Bids received after the noticed bid opening time will not be considered and will be returned to the bidder unopened.

All quotes will be considered by the OWNER at a public meeting held in the Hamilton County Government & Judicial Center at Noblesville, Indiana in the Commissioner's Courtroom, and opened and read aloud at 1:00 p.m. local time, Monday, November 26, 2018.

The work to be performed and the proposals to be submitted shall include a bid for all general construction, labor, material, tools, equipment, taxes (if applicable), permits, licenses, insurance, service costs, bond costs, etc. incidental to and required for this project.

All materials furnished and labor performed incidental to and required by the proper and satisfactory execution of the contract to be made, shall be furnished and performed in accordance with requirements from the drawings and specifications. Drawings and specifications may be obtained at the Contractor's cost, from Eastern Engineering's Plan Room. Documents will also be available for viewing at American Structurepoint, Inc., 7340 Shadeland Station, Indianapolis, Indiana. Drawings and specifications will become available at these locations no later than November 7<sup>th</sup>, 2018.

Each individual proposal must be enclosed in a sealed envelope bearing the title of the project and the name and address of the bidder on the front of the envelope. All mailer packets shall have a separately sealed envelope inside the mailer. Bids may be submitted until the listed time and date and bear the following:

Sealed Bid For:  
HAMILTON COUNTY HIGHWAY SAND SHELTER.  
NOBLESVILLE, INDIANA

Each proposal must be submitted separately. The bidder shall affix identifying tabs to the following sheets of each proposal:

- Form 96
- Non-Collusion Affidavit
- Bid Bond
- Financial Statement
- Receipt of Addendum (If Applicable)
- Itemized Proposal

Each individual proposal shall be accompanied by a certified check or acceptable bidder's bond, made payable to the Hamilton County Auditor in a sum of not less than five percent (5%) of the total amount of the highest aggregate proposal including all add alternates. The check or bond will be held by the said Hamilton County Auditor as evidence that the bidder will, if awarded a contract, enter into the same with the OWNER upon notification from him to do so within ten (10) days of said notification. Failure to execute the contract and to furnish performance and payment bonds to Hamilton County, Indiana, will be cause for forfeiture of the amount of money represented by the certified check, or bidder's bond, as and for liquidated damages. Form 96, as prescribed by the Indiana State Board of Accounts, shall be properly completed, and submitted with the bid proposals. The Commissioners at their discretion reserve the right to waive any and all informalities in the bidding. All bids submitted shall be good for 60 days from the opening of the bids.

A pre-bid conference will be held **Wednesday, November 14th at 9:00 a.m.** local time. The meeting will be held at:

Hamilton County Highway Department  
1700 S. 10<sup>th</sup> Street  
Noblesville, Indiana 46060

Robin M. Mills  
Hamilton County Auditor